# Attachment No. 2 - Declaration template

[place, date]

## [Name and surname of the candidate]

## [PESEL No.]

**[Correspondence address]**

**DECLARATION**

In regards to the application submitted by [Name and surname of the candidate] on [Date of application] for verification of learning outcomes for qualification at the 8th level of the Polish Qualification Framework, examination teams composed of [grades, names and surnames of committee members] appointed by the Presidium of the Council for the Discipline of Musical Arts on [Date of appointment], acting pursuant to § 9 of the Rules for the conduct of procedure
for the award of the doctoral degree at the Krzysztof Penderecki Academy of Music
 in Krakow, after verification:

## confirm that [Mr/Mrs/Ms] [name and surname] obtained learning outcomes for qualification at the 8th level of the Polish Qualification Framework, entitling [him/her] to apply for a doctoral degree.

The declaration is valid only at the Academy and for the period of 2 years from the date of issue.

………………………….

Chairman of the Council for the Discipline of Musical Arts

#

# Attachment No. 3 - Template of the application for the appointment of an advisor

[place, date]

[Name and surname of the candidate]

[PESEL No.] or series, number and expiry date of a valid document confirming identity and citizenship - in the case of foreigners

[Correspondence address] [Telephone number]

[E-mail address]

## Presidium of the Council

**for the Discipline of Musical Arts
of the Krzysztof Penderecki Academy of Music
in Krakow**

**Application for the appointment of an advisor / advisors / assistant advisor 1**

I apply for the appointment of an advisor / advisors / advisor and the assistant advisor 2 . With regard to the application, I propose the following persons:

1. [Degree / title] [Name and surname] - for the advisor
2. [Degree / title] [Name and surname] - for the advisor
3. [Name and surname], PhD - for the assistant advisor3 Justification for the selection of the above-mentioned candidates 4:

[Justification]

…………………………. candidate's signature

 Appendixes:

1. The concept of the doctoral dissertation approved by the candidate for the advisor;
2. Certificate of positive verification of the learning outcomes for qualification at the 8th level of the Polish Qualification Framework issued at the Academy - in the case of
 candidates preparing their doctoral dissertation in the extramural mode.
3. Written consents of the candidates for the advisors or assistant advisor;
4. [Other appendixes]

1 Delete as appropriate.

2 Delete as appropriate.

3 One candidate for the advisor or several candidates for the advisors or one candidate for the advisor and one candidate for the assistant advisor shall be indicated, respectively.

4 A justification shall be provided for each of the indicated candidates, taking into account their achievements and experience in being an advisor or assistant advisor.

The controller of your personal data is the Krzysztof Penderecki Academy of Music in Krakow. The full text of the information clause on the protection of personal data is available on the website of the Krzysztof Penderecki Academy of Music in Krakow.

# Attachment 4 - Declaration of the candidate for the advisor

[place, date]

[Title/degree, name and surname of the candidate for the advisor]

[Name of the unit employing the candidate for the advisor]

## Presidium of the Council

**for the Discipline of Musical Arts
of the Krzysztof Penderecki Academy of Music
in Krakow**

**Statement of the candidate for the doctoral advisor**

I hereby declare that I meet the requirements for being a doctoral advisor specified
 in Article 190 sec. 4 or 5 of the Act of 20 July 2018 - Law on Higher Education
 and Science (Journal of Laws of 2021, item 478, as amended) and in the Rules for the conduct of procedure for the award of the doctoral degree at the Krzysztof Penderecki Academy of Music in Krakow, in particular in the last 5 years:

1. I was not an advisor of 4 PhD students who were removed from the list of doctoral students because of a negative mid-term evaluation;
2. I did not supervise the preparation of the dissertation by at least 2 candidates for the doctoral degree who did not receive positive reviews referred to in Article 191 sec. 1 of the Act.

In addition, I declare that I have not been punished with a disciplinary penalty of depriving me of the right to perform the tasks of the advisor, referred to in Article 276 sec. 1 point 4 of the Act / I was punished with a disciplinary penalty of deprivation of the right to perform the tasks of the advisor referred to in Article 276 sec. 1 point 4 of the Act, but its duration ended on [date of the end of the penalty]. (delete as appropriate)

………………………….

Signature

# Attachment No. 5 - Template of the application for initiating the procedure for awarding the doctoral degree

[place, date]

[Name and surname of the candidate]
[PESEL No.] or series, number and expiry date of a valid document confirming identity and citizenship - in the case of foreigners

[Correspondence address]
[Telephone number]

[E-mail address]

## Council for the Discipline of Musical Arts of the Krzysztof Penderecki Academy of Music in Krakow

**Application for initiating the procedure for awarding a doctoral degree**

I apply for initiating the procedure for awarding me a doctoral degree in the field of [field name] and discipline of [field name]. I also apply for having the defense of the doctoral dissertation in [language] ……………… 1

I also agree to inform the Council for the Discipline immediately

about changing my contact data.

…………………………candidate's signature

 Appendixes:

1. The doctoral dissertation with appendixes referred to in § 13 of the Regulations;
2. Positive opinion of the advisor or opinions of advisors, referred to in § 15 of the Regulations;
3. Academic biography of the candidate;
4. A copy of the document confirming the possession of the professional title of magister (Master), magister inżynier (Master of Science) or equivalent, or a copy of the diploma referred to in Article 326 (sec. 2 point 2 or Article 327 (sec. 2 of the Act, giving the right to apply for the award of a doctoral degree in the state in which education system the higher education institution that issued it operates (original available on request);
5. A copy of the supplement to the diploma referred to in point 4 - if it was issued (original available on request) or a declaration that no supplement was issued;
6. List of academic works and creative professional works as well as information on activities popularizing science;
7. Information on the course of the doctoral dissertation - if the candidate previously applied for the award of the doctoral degree;
8. Certificate confirming that the candidate has obtained learning outcomes for qualifications at the 8th level. Polish Qualification Framework, referred to in § 14 sec. 9 - in the case of candidates preparing their doctoral dissertation in extramural mode;
9. Digital media device containing electronic versions of all appendixes;

10) [Other appendixes]

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**Attachment No. 7 - Template of the statement on the lack of a supplement**

[place, date]

[Name and surname of the candidate] [PESEL No.]

[Correspondence address] [Telephone number]

[E-mail address]

## Presidium of the Council

**for the Discipline of Musical Arts
of the Krzysztof Penderecki Academy of Music
in Krakow**

**Statement on the lack of a Diploma Supplement**

I hereby declare that I was not issued a Diploma Supplement confirming the professional title of Master, Master of Science or equivalent.

…………………………. candidate's signature

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# Attachment No. 8 - Template of the list of artistic works, academic papers and other creative professional accomplishments, including those made public,and information on activities popularizing art or science

[place, date]

[Name and surname of the candidate] [PESEL No.]

[Correspondence address] [Telephone number]

[E-mail address]

## List of artistic and scientific works and other creative professional accomplishments, including those made public, and information on activities popularizing art or science

**PART I - Artistic works (maximum of top 10 achievements)**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **A brief description of the artistic work** | **Date****of release**  | **Place / Form****of release**  |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
| **6.** |  |  |  |
| **7.** |  |  |  |
| **8.** |  |  |  |
| **9.** |  |  |  |
| **10.** |  |  |  |

**PART II - Academic papers (maximum of top 10 achievements)**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **A brief description of the academic paper** | **Date****of release**  | **Place / Form****of release**  |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
| **6.** |  |  |  |
| **7.** |  |  |  |
| **8.** |  |  |  |
| **9.** |  |  |  |
| **10.** |  |  |  |

**PART III - Other creative professional accomplishments (maximum of top 10 achievements)**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **A brief description of other creative professional accomplishment** | **Date****of release**  | **Place / Form****of release**  |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
| **6.** |  |  |  |
| **7.** |  |  |  |
| **8.** |  |  |  |
| **9.** |  |  |  |
| **10.** |  |  |  |

**PART IV - Activities popularizing art or science (maximum of 3600 characters)**

**DESCRIPTION OF ACTIVITIES POPULARIZING ART OR SCIENCE**

…………………………. candidate's signature

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# Attachment No. 9 - Programme of the defense of a doctoral dissertation in general outline

If the first and third parts are conducted at meeting of the doctoral commission open to the public, the second part of the defense is carried out behind closed doors, with the doctoral commission members only. The chairman of the committee decides whether to open the meeting of the doctoral commission to the public.

Defense is divided into the following three parts:

1. PART ONE
	1. the advisor presents the candidate's academic biography,
	2. the candidate makes an artistic presentation and presents the main theses and conclusions of the doctoral dissertation,
	3. the advisor presents his or her opinion on the doctoral dissertation,
	4. reviewers present their reviews of the doctoral dissertation,
	5. in the absence of the reviewer, the chairman of the Committee or another person indicated by the chairman reads the review,
	6. the candidate responds to the comments contained in the reviews and answers the questions of the reviewers,
	7. members of the doctoral committee ask the candidate questions,
	8. the candidate responds to questions from the members of the doctoral committee,
	9. the remaining persons present on the defense may ask candidate questions,
	10. the candidate shall answer the questions asked;
2. PART TWO:
	1. doctoral commission holds a discussion on the defense,
	2. members of the doctoral committee vote on the acceptance of the defense,
	3. the secretary counts the votes and informs the chairman of the committee about the result of the vote,
	4. doctoral committee prepares a draft decision on the award of the doctoral degree,
	5. at the request of at least one reviewer referred to in § 20 section 5 of the Regulations, the doctoral committee adopts, in a secret ballot, by an absolute majority of votes, a resolution to submit a motion to the council for the discipline for a distinction for a particularly high academic level of the doctoral dissertation;
3. PART THREE:
	1. the chairman announces the voting result of the doctoral committee,
	2. in the event of acceptance of the defense, the chairman of the doctoral committee shall provide information on the field and discipline in which the candidate is to obtain the doctoral degree and inform about the presentation of the draft decision on awarding the doctor's degree to the candidate to the council for the discipline;
	3. if the defense is not accepted, the chairman of the doctoral committee announces that the doctoral committee has not accepted the defense of the doctoral dissertation and informs about the presentation of the draft decision to refuse to award the candidate with a doctoral degree to the council for the discipline.